



March 13, 2020

Dear Yaşar University Staff,

The education in the universities has been suspended for 3 weeks as of Monday, March 16, 2020. The academic calendar (mid-term exams, final exams, summer education etc.) will be revised according to further information that will be provided by the Council of Higher Education and will be share with you. During this period academic and administrative staff will keep working on their duties.

**Precautions on General Health Issues:** Routine industrial cleaning actions have been being taken strictly within this scope. The commonly contacted surfaces such as tables, door handles, and sinks are being cleaned by the cleaning staff regularly and frequently. Shared areas and classrooms across the campus are being disinfected. Moreover, the staff shuttles have also been disinfected as a preventive measure.

Hand sanitizers have been placed especially in the shared areas on the campus. Hand sanitizers will also be placed at the entrances of buildings and at some other specific spots on the campus. It should therefore be highlighted again that it is highly important to wash your hands regularly and wash them for at least 20 seconds properly using water and soap, according to the experts. Experts also state that cleansers such as hand sanitizers can be used in cases where water and soap are inaccessible.

There have been informative events concerning the New Coronavirus where Occupational Physician M.D. Yeşim GÜNEL addressed the arising issue. We would like thank those staff members who attended these events. We are planning to continue to hold such events. You can follow up-to-date information concerning such events on the on-campus digital information screens if you are interested in attending one. In addition to this, according to the precautions mentioned above and for hygienic reasons, it is advised that staff should not bring their children to the campus. You are also recommended to check out the information brochures that were published by the Ministry of Health and hung all across the campus. [Click here to check out the brochure published by the Ministry of Health.](#) Considering the global spread of the New Coronavirus, it is pleasing for us to see that all of our students and academic and administrative staff members are free of this virus.

Within the framework of **the 14-Day Rule** suggested by the Ministry of Health and the World Health Organization, those staff members who are still abroad or have just arrived or will soon arrive in Turkey are requested to enter the campus after completing the quarantine period of 14 days following their entrance to the dormitories and after informing the University Doctor about their entering. Requests for casual leave in such cases should be submitted to the Human Resources Department via e-mail to [ik@yasar.edu.tr](mailto:ik@yasar.edu.tr) or to the respective academic/administrative unit.

The assignments of those academic and administrative staff members who were previously assigned an international duty and **have not yet left** Turkey have been cancelled. The academic and administrative staff members who are planning to go abroad for touristic purposes are no longer entitled to using their annual leave granted for their touristic visits for the sake of the efficacy of the measures taken and so as not to pose any risk to other students and staff members within the university. It is also highly recommended not to visit nearby international towns.



### **Workshops and Events**

All Administrative and Academic Events (Conferences, seminars, panels, workshops, exhibitions, concerts, etc.): Postponed.

Anniversary Ceremony (March 24, 2020): Postponed.

All Student Activities (Student Clubs activities, meetings, etc.): Postponed.

Part-Time Working Student Program: Postponed.

External Internships: Mandatory/voluntary internship program to continue.

Career Days: Postponed.

YUCEC Classes: Postponed.

Mediation Training: Postponed.

English Classes for Administrative Staff Members: To continue.

### **Use of Shared Areas**

Conference and Meeting Halls: Closed

Gym, Fitness Center and Dance Studios: Closed

Library: Open during the working hours on week days between 08:00 - 17:30

Healthcare Unit: Open

Labs: Open

Student Dormitories: Open

Lunch/Dining Hall and Cafeteria: Open

### **Announcement for Students**

Students (vocational schools, undergraduate and graduate students) will not be admitted to the campus temporarily between March 16 - April 5, 2020. They can still submit their requests for documents to the below-mentioned e-mail addresses.

For student certificate, transcript, etc.: [oim@yasar.edu.tr](mailto:oim@yasar.edu.tr) (Student certificates and graduation certificates can also be retrieved on the e-state system)

For SSI certificate for internship: [insankaynaklari@yasar.edu.tr](mailto:insankaynaklari@yasar.edu.tr)

For other documentation requests: [yaziisleri@yasar.edu.tr](mailto:yaziisleri@yasar.edu.tr)



All these measures and actions that we are taking are only intended to protect public health and particularly our students' and staff members' health. We would like to reiterate that your cooperation and consideration are highly appreciated so we can overcome this time of a globally-serious pandemic, and wish you all the health.

Yaşar University Rector's Office